

CAMBRIDGESHIRE POLICE AND CRIME PANEL	Agenda Item No. 5
19 MARCH 2014	Public Report

Report of the Police and Crime Commissioner

Contact Officer(s) – Dorothy Gregson

Contact Details – cambs-pcc@cambs.pnn.police.uk 0300 333 3456

DECISIONS BY THE COMMISSIONER

1. PURPOSE

- 1.1 This report is being presented to the Cambridgeshire Police and Crime Panel to enable it to review or scrutinise decisions taken by the Police and Crime Commissioner under Section 28 of the Police Reform and Social Responsibility Act 2011.

2. RECOMMENDATIONS

- 2.1 The Panel is recommended to indicate whether it would wish to further review and scrutinise the decisions taken by the Police and Crime Commissioner. In these circumstances further information would be provided for a future meeting.
- 2.2 The Panel is asked to note the key decisions to be taken by the Commissioner during the forthcoming period and the context for these decisions.

3. TERMS OF REFERENCE

- 3.1 Item 6, To review or scrutinise decisions made, or other action taken, by the Police and Crime Commissioner in connection with the discharge of the Commissioner's functions.

4. BACKGROUND

- 4.1 This report is presented to enable the Panel to carry out its functions as noted in paragraph 3. The Panel is required to review or scrutinise decisions made, it is also required to support the effective exercise of the functions of the Police and Crime Commissioner.

5. KEY ISSUES

- 5.1 The following decisions taken by the Commissioner have been notified to the Panel:

Date	Decision Record	Decision Summary
06/02/2014	CPCC 2014-002 - Capital Programme 2014/18	To approve the proposed Capital Programme for 2014-15.
19/02/2014	CPCC 2014-003 – Wayleave and Memorandum of Terms of Occupation (MOTO) St Ives Police Station	To approve: <ul style="list-style-type: none"> • The grant of a Wayleave to Virginmedia and, • Completion of the MOTO giving Cambridgeshire County Council occupation of part of St Ives Police Station.

27/02/2014	CPCC 2014-004 – Local Commissioning of Victim Referral Mechanisms via a Victim Hub	<p>To agree to move out of Ministry of Justice national funding arrangements with Victim Support for the provision of victim referral mechanisms to local commissioning from October 2014 in an ‘early adopter’ capacity. It is recognised that in order to move forward the support of the Ministry of Justice is needed to:</p> <ul style="list-style-type: none"> • Ensure any calls to Victim Support are appropriately responded to or redirected to local services. • Maintain existing arrangements with Victim Support to meet the needs of Action Fraud and British Transport Police victims who reside in Cambridgeshire. • Work with other hubs to ensure secure communication mechanisms either through Victim Support or existing Police networks • Promote negotiations between Victim Support and Cambridgeshire OPCC to enable existing Victim Support volunteers to integrate with the hub.
27/02/2014	CPCC 2014-005 – Section 22A Regional Disaster Victim Identification Unit	To approve the signature of the reviewed and updated Section 22A agreement relating to the collaboration between Bedfordshire Police, Cambridgeshire Constabulary, Essex Police, Hertfordshire Constabulary, Norfolk Constabulary and Suffolk Constabulary of the Regional Disaster Victim Identification Unit.
27/02/2014	CPCC 2014-006 – Transfer Order 2 Staff Transfer Scheme	To approve the final staff transfer scheme for submission to the Home Secretary for final approval.
27/02/2014	CPCC 2014-007 – Providing Support for Victims in Cambridgeshire	To progress the work detailed in the OPCC’s Victims Referral and Support Services Commissioning Intentions by awarding grants in accordance with the Ministry of Justice grant conditions.
27/02/2014	CPCC 2014-008 – Programme Metis – Mobile Working Solutions	Approve the funding of £339k from the Police Innovation fund for the next wave of device deployment.

5.2 The relevant decision records are attached at Appendix 1.

5.3 If the Panel wishes to scrutinise these decisions, further details can be provided for the next meeting.

6. IMPLICATIONS

6.1 Subject to the Panel's need for further information or scrutiny on any of the decisions above, it may be required that further information is submitted to a future meeting of the Panel.

7. CONSULTATION

7.1 The decisions are in line with the direction set in the Police and Crime Plan. These decision records have been placed on the Commissioner's website.

8. NEXT STEPS

8.1 The Panel members may request further information about the decisions detailed above.

8.2 Future decisions taken by the Commissioner will continue to be notified to the Panel. The Police Reform and Social Responsibility Act 2011 introduced a number of statutory decisions to be taken by the Commissioner. Key decisions to 31 March 2014 include:

- Any variation to the Police and Crime Plan must be sent to the Police and Crime Panel to review
- Any collaboration agreements
- Changes in the Scheme of Governance in response to Transfer Order 2.
- Appointment of Commissioner's Chief Finance Officer, to be notified to the Panel for a confirmation hearing to be held
- Annual Report 2013-14, to be reviewed by the Panel.

These statutory decisions of the Commissioner also require a range of supporting decisions for the Commissioner and his staff including:

- 8.3
- Medium Term Financial Strategy 2014-18
 - Governance framework 2014-15
 - Annual Governance Statement 2013-14.

8.4 These decisions will be taken against a challenging financial context, for the Commissioner and Constabulary, but also for key partners. All parties are faced with considering how the budget gaps can be bridged to make best use of available funding. The Commissioner has pledged to give priority to frontline and as much visible policing as possible.

9. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information)

Act 1985

9.1 Decisions records and background papers detailed at Appendix 1.

10. APPENDICES

10.1 Appendix 1 - Decision records.

Appendix 1



CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2014-02																			
Subject	Capital Programme 2014/18																		
Decision	To approve the proposed Capital Programme for 2014-15																		
Decision Summary	<p>The proposed Capital Programme is split into 5 Sections A to E:-</p> <p>A Funding approved in previous years - £0.842m in 2014/15</p> <p>B Approval required for 2014/15 expenditure - £2.235m</p> <p>C Schemes requiring a Business Case or further information to be brought back for approval - £1.450m</p> <p>D Collaboration Capital Programme – Business Case Approval Required – £0.118k</p> <p>E Capital Financing –</p> <table style="margin-left: 40px;"> <tr> <td>Capital Grants</td> <td style="text-align: right;">£1.205m</td> </tr> <tr> <td>Innovation Fund Grant</td> <td style="text-align: right;">£1.370m</td> </tr> <tr> <td>Vehicle Receipts (RCCO)</td> <td style="text-align: right;">£0.150m</td> </tr> <tr> <td>Capital Receipts</td> <td style="text-align: right;">£0m</td> </tr> <tr> <td>Capital Reserves</td> <td style="text-align: right;">£0.842m</td> </tr> <tr> <td>Revenue Contribution to Capital Outlay (RCCO)</td> <td style="text-align: right;">£0.836k</td> </tr> <tr> <td>Collaboration RCCO</td> <td style="text-align: right;">£0.241m</td> </tr> <tr> <td>Borrowing</td> <td style="text-align: right;">£0m</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£4.645m</td> </tr> </table>	Capital Grants	£1.205m	Innovation Fund Grant	£1.370m	Vehicle Receipts (RCCO)	£0.150m	Capital Receipts	£0m	Capital Reserves	£0.842m	Revenue Contribution to Capital Outlay (RCCO)	£0.836k	Collaboration RCCO	£0.241m	Borrowing	£0m	Total	£4.645m
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Borrowing	£0m																		
Total	£4.645m																		

Contact Officer	Niki Howard, Chief Finance Officer
Background Papers	Capital Programme 2014 to 2018 - Attached

Sir Graham Bright, Cambridgeshire Police and Crime Commissioner	
I confirm that I have reached the above decision after consideration of the facts above.	
Signature	Date 6/2/14

CAPITAL PROGRAMME 2014 TO 2018

1. Introduction

- 1.1 This report provides FSG with the proposed capital programme for future years 2014 to 2018 attached.

2. Background

- 2.1 The Capital Programme comprises a range of schemes covering maintenance and development of the force information infrastructure and specific technology/change schemes, estates schemes and the vehicle replacement programme.
- 2.2 All schemes outlined in the programme for 2014/15 are fully funded with the 2014/15 proposed revenue budget.
- 2.2 Bids have been provided by budget managers from across the Force and also JPS.
- 2.3 We receive a capital grant from the government and that is used to fund the fleet expenditure. The funding of all other capital schemes comes directly from in-year revenue as a revenue contribution to capital outlay (RCCO). If there are any further bids that come forward during the year then funding would have to be identified alongside the capital bid.
- 2.4 In section D there are a number of schemes that will require the approval of a business case before any money can be spent. As all these schemes come within the Chief Constable's it is proposed that the business case is dealt with by the Constabulary and brought to FSG for noting.

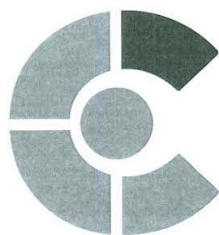
3. Recommendation

- 3.1 FSG is asked to comment on the proposed capital programme for 2014 to 2018.

Appendix 1 Capital Programme 2014/15 to 2017/18

Capital Programme No.	Description of Bid	Budgeted Programme 2013/14 £ For Schemes Set Over One or More Years	Revised Programme 2013/14 £ For Schemes Set Over One or More Years	Forecast Programme 2014/15 £	Forecast Programme 2015/16 £	Forecast Programme 2016/17 £	Forecast Programme 2017/18 £
Section A	Funding Approved in Previous years						
CP12/09	Athena - 7 Force collaboration project to replace Crime, Intelligence and Case and Custody systems with one integrated system. Would contribute to savings in collaborative services.	842,000	0	842,000			
CP13/12	METIS - transforming the way we work through the use of technology	200,000	849,000	0			
	Section A Totals	1,042,000	849,000	842,000	0	0	0
Section B	Approval Required for 2014/15 Expenditure						
1	Estates Major Repairs Planned - repairs to the estate including roofs, windows and structural repairs. This expenditure is required for the maintenance of the estate owned by the PCC.	700,000	700,000	700,000	700,000	700,000	700,000
2	New Vehicle Equipment	300,000	300,000	350,000	350,000	350,000	350,000
3	Vehicle Replacement Programme	900,000	900,000	1,000,000	1,000,000	1,000,000	1,000,000
4	Mail Server Upgrade			30,000			
5	Server and storage hardware refresh			100,000			
6	Switchboard resilience			55,000			
	Section B Totals	1,900,000	1,900,000	2,235,000	2,050,000	2,050,000	2,050,000
Section C	Schemes Requiring a Business Case or Further Information to be Brought Back For Approval						
CP13/12	METIS - transforming the way we work through the use of technology	0	281,000	1,370,000	500,000	500,000	
2	Fleet Management System			50,000			
3	Audio Web conference facility			30,000			
4	Northstowe S106 Funding Gap - unknown funding gap for a new police station at Northstowe				500,000	500,000	500,000
5	Southern Fringe S106 Gap Funding				250,000	250,000	250,000
	Section C Totals	0	281,000	1,450,000	1,250,000	1,250,000	750,000
Section D	Collaboration Capital Programme - Business Case Approval Required						
1	Dog Kennelling - Seized Dogs New Provision	0		59,000			
2	Equipment Replacement Rolling Programme	0		59,000	59,000	59,000	59,000
	Section D Totals	0	0	118,000	59,000	59,000	59,000
	Totals for All Schemes	2,942,000	3,030,000	4,645,000	3,359,000	3,359,000	2,859,000
Funding Proposal							
Section E	Capital Financing:-	*	*	2014/15	2015/16	2016/17	2017/18
	Capital Grants			1,205,468	1,169,073	1,169,073	1,169,073
	Vehicle Receipts (RCCO)			150,000	150,000	150,000	150,000
	Capital Receipts			0	303,000	0	0
	Capital Reserves			842,000	0	0	0
	Revenue Contribution to Capital Outlay (RCCO)			2,447,532	1,736,927	2,039,927	1,539,927
	Borrowing			0	0	0	0
	Section E Totals			4,645,000	3,359,000	3,359,000	2,859,000

* Funding for the 2013/14 capital programme is provided in detail in the Capital Expenditure Report, made public on a quarterly basis.

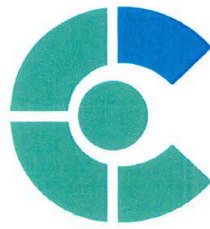


Cambridgeshire
Police & Crime
Commissioner

CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2014	
Subject	Wayleave and Memorandum of Terms of Occupation (MOTO) – St Ives Police Station
Decision	To approve: <ul style="list-style-type: none">• the grant of a Wayleave to Virginmedia and,• completion of the MOTO giving Cambridgeshire County Council occupation of part of St Ives Police Station.
Decision Summary	<ul style="list-style-type: none">• On 25 April 2013 FEB approved the grant of an 18 month agreement to Cambridgeshire County Council (CCC) to utilise part of St Ives Police station for the purposes of an Adult Day Care facility.• FEB agreed to record this occupation on the basis of a Memorandum of Terms of Occupation (MOTO) as agreed through MAC Cross Boundary Group.• CCC requires the installation of electronic communications apparatus to facilitate use of CCC ICT systems (no links to Police equipment). This can be recorded using Virginmedia’s standard Wayleave Agreement which is co-terminous with the MOTO.• The Wayleave and MOTO will require completion prior to the commencement of the works and occupation.

Contact Officer	Colin Luscombe – Head of Estates & Facilities Management Tel: 01480 422679 Email: colin.luscombe@cambs.pnn.police.uk
Background Papers	

Sir Graham Bright, Cambridgeshire Police and Crime Commissioner	
I confirm that I have reached the above decision after consideration of the facts above.	
Signature	Date 19/2/14



Cambridgeshire
Police & Crime
Commissioner

CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2014-004	
Subject	Local commissioning of Victim Referral Mechanisms via a Victim Hub
Decision	<p>To agree to move out of Ministry of Justice national funding arrangements with Victim Support for the provision of victim referral mechanisms to local commissioning from October 2014 in an ‘early adopter’ capacity. It is recognised that in order to move forward the support of the Ministry of Justice is needed to:</p> <ul style="list-style-type: none"> • Ensure any calls to Victim Support are appropriately responded to or redirected to local services. • Maintain existing arrangements with Victim Support to meet the needs of Action Fraud and British Transport Police victims who reside in Cambridgeshire. • Work with other hubs to ensure secure communication mechanisms either through Victim Support or existing Police networks • Promote negotiations between Victim Support and Cambridgeshire OPCC to enable existing Victim Support volunteers to integrate with the hub.
Decision Summary	On the proviso that the support is forthcoming, Cambridgeshire has confirmed its intention to leave the national Victim Support contract which provides a referral service for victims of crime to support services. The Constabulary intends to provide this referral service through a police-led Victims’ Hub providing integrated management of victims of crime.
Contact Officer	<p>Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: dorothy.gregson@cambs.pnn.police.uk</p>
Background Papers	<p>Strategic Vision of Support for Victims of Crime – BCB 22 January 2014 Victim Referral and Support Services - Commissioning Intentions – BCB 22 January 2014 Local Commissioning of Victim Referral Mechanisms via a Victims’ Hub – BCB 27 February 2014</p>

Sir Graham Bright, Cambridgeshire Police and Crime Commissioner	
I confirm that I have reached the above decision after consideration of the facts above.	
Signature	Date 27.2.14



Cambridgeshire
Police & Crime
Commissioner

To: Business Co-ordination Board

From: Chief Constable and Chief Executive

Date: 27 February 2014

Local Commissioning of Victim Referral Mechanisms via a Victims' Hub

1. Purpose

1.1. The purpose of this paper is to update the board on:

- work to move out of Ministry of Justice funding arrangements for the provision of victim referral mechanisms to local commissioning from October 2014 in an 'early adopter' capacity; and
- early work to develop a police-led Victims' Hub to deliver the victim referral mechanism and provide a gateway for the integrated management of victims of crime.

The contents of this paper will also form the basis of the detailed submission to the Ministry of Justice which is required by early March (later than initially expected).

2. Recommendation

2.1. The Board agree the paper as a basis of the submission to the Ministry of Justice confirming Cambridgeshire's intention to move out of Ministry of Justice funding from October 1, 2014 to become an 'early adopter' providing Victim Referral Mechanisms through a Victims' Hub.

3. Background

3.1. Following the launch of a revised Victims' Code of Practice and an EU Directive in November 2013 the Ministry Of Justice (MoJ) agreed to the transition of the commissioning of support services for victims to Police & Crime Commissioners. This will take place nationally over an extended period to April 2015. At the same time the Code includes an expanded definition of victims entitled to a free support service; a requirement for a needs assessment by the police; and a requirement that victims must be able to access support services regardless of whether they have reported to the police.

- 3.2. In order to develop the most effective approach a small number of commissioners and forces have indicated their wish to become 'early adopters'. Cambridgeshire has taken on this role on behalf of, and supported by the Eastern Region – colleagues from which hope to learn from our experiences. The Ministry of Justice will provide the funding required for this early adoption.

4. Outline of the Victims' Hub Model

- 4.1. The vision is for the Victims' Hub to become the centre of excellence for the provision of victim support services. It will provide an integrated victim referral capability, co-ordinating the effective and proportionate response based on needs of the individual victim. It will receive referrals predominantly based on police reports of crime, but also from third parties and will have provision for self-referrals by people not wishing to report their crime to the police. However self-referral is an area which Cambridgeshire wants to continue its dialogue with Victim Support, either locally or nationally, to ensure these people are supported.
- 4.2 The Hub would be staffed by trained police staff and potentially Victim Support staff.
- 4.3 The Hub will triage victim's needs through the dynamic assessment of biographical and geographical information provided by the victim, repeat offending and other impact factors based on police datasets rather than simply the type of offence they have been the victim of. This will occur at the point of report rather than the current arrangement where such assessment is conducted several days after the offence by Victim Support.
- 4.4 It is this predictive analysis of the victim's needs that will underpin, inform and support the operational response provided to the victim to enable them to cope and recover. Those who are considered to be most vulnerable will attract a response that reflects the threat, harm and risk posed. They will be supported and referred to the most appropriate support services. Those who are least vulnerable can be signposted to support or self-help facilities and online information sources
- 4.5 It is expected that the Hub will also be responsible for co-ordinating the information flow to victims in line with our obligations under the Victims' Code; keeping victims informed of the progress of their case from the initial investigation through to conclusion of any court proceedings. This would be done where possible through a single point of contact. This would be an important enhancement on existing services and a positive response to feedback from victims.

5 Key Features of the Victims' Hub Model

- 5.1 A crucial aspect of this whole approach is that in developing and adopting this model, we work with the constabulary and criminal justice agencies to ensure that victims are at the heart of the criminal justice service. We will also seek to provide:
- Self Service – Access to online crime reporting / What to Expect / Roles and Responsibilities / Practical Advice / Directory of Services. This will meet the needs of a significant proportion of victims who are not vulnerable or require enhanced support.
 - Initial dynamic triage/assessment of victim and community vulnerability at the point of report based on both the information provided and that which is already held by the constabulary. This will extend far beyond the current inputs used to assess victim needs.
 - Automated services to all victims of crime:

- Online access to keep up to date with progress of the investigation.
- Progress updates 'pushed' to victims throughout.
- Clearly defined roles and responsibilities in victim care:
 - Establish a victim care role (**Victim Care Co-ordinator**) to act as the responsible and single point of contact, providing end to end support to victims from initial report through to conclusion of criminal justice process.
 - Victim Care Co-ordinators (VCCs) will work alongside contact management teams to support and inform the initial assessment of risk/identification of priority groups and victim need.
 - VCCs will provide victim advocacy, championing the needs of the victim, providing and identifying appropriate support. Advocacy service would focus on vulnerable/persistently targeted victims. Victims of the most serious crime would continue to be supported primarily through specialist teams.
 - VCCs will facilitate liaison between agencies and service providers to develop bespoke 'victim care packages'.
 - Distinct from, yet accessible and complementary to the roles of OIC, investigative functions, and specialist teams.
 - Support the development and provision of restorative justice disposals, representing the needs and wishes of the victim.
- The model must include victim care in relation to ASB even if this involves a separate line of funding.
- Systems and process improvements to enable end-to-end victim care and ensure that information flows with victim through their journey.
- Commissioned services to:
 - Meet the self-referral requirement under the EU Directive
 - Specialist support services
 - Directory of Services for use by police-led service, commissioned services and publicly available online
 - Support the desire to increase reporting and confidence to report.
- Data Processing Agreements, secure email systems, vetting, 3rd party access to systems as appropriate.
- Agreed common multi-agency risk and needs assessment tools, training and standards.
- Service user feedback / complaints handling arrangements.

6 Governance and Funding of Victims' Hub

- 6.1 This will be a police-led program overseen by T/Detective Superintendent Kevin Vanterpool and supported by colleagues within the OPCC. Progress against the program will be reported through this board on a regular basis.
- 6.2 In order to minimise the operational impact of the program there is a need to fund and appoint an Implementation Manager initially for a period of three months to drive forward and develop the detailed implementation plan. An initial role profile has been developed and a post holder appointed with effect from the 3rd March 2014.
- 6.3 Funding for this program has been provided by the Ministry of Justice. There are a range of grant conditions which will be met by this program outline, in particular the legal requirements under EU Directives and the Victims' Code. In total it is anticipated that funding of approximately £183,000 will be available to the constabulary to develop this concept, establish and deliver the Hub between now and April 2015.

7 Transition Issues and Risks

- 7.1 The Constabulary will deploy the Victims' Hub from 1st October 2014 however there are several transition issues that the program must be cognisant of and develop strategies to mitigate any risks that may emerge.

Continuity and Quality of Victims' Services – There cannot be any gap in service to victims between the commissioning of services and the conclusion of the current arrangements. There are specific legal requirements reflected in EU Directive 2012/29 and the recently launched Victims' Code that must be met. Early discussions have taken place with Victim Support to understand and consider the transitional arrangements to ensure no gaps arise and the requirements are met. This will need to be developed further however early indications are that this risk will be effectively managed.

Inter-operability – The issue of inter-operability is one which we acknowledge is an issue. We see two areas of concern:

- The data transfer between the **local Hub and Victim Support**. It is recognised that existing secure channels exist between Victim Support and Cambridgeshire Constabulary which allow information flows to support the needs of victims. We have raised a number of questions with the Ministry of Justice on data transit and they are addressing this issue nationally with Victim Support on our behalf, to ensure any calls to Victim Support are appropriately responded to or redirected to local services.
-
- The data transfer between the **local Hub and other areas** who are working outside of the Victim Support model (in sense other early adopter areas). We acknowledge this is an issue for hubs which are planning to operate outside the existing "pnn" network or Victim Support information networks and will be looking to those pilots to have appropriate arrangements in place. It is anticipated this will be highlighted and addressed at the early adopter meetings hosted by the Ministry of Justice

National and Self-Referral Issues – Currently British Transport Police and Action Fraud are two agencies who refer victims of crime who reside in Cambridgeshire to Victim Support using a national framework

and service agreements. These will have to remain in the medium term. The MoJ has been asked to work with Victim Support to ensure that this arrangement is not affected by the transition to locally commissioned victim services, it is acknowledged this could reduce the funding available from the MoJ to Cambridgeshire. In addition there are victims of crime who for a variety of reasons do not wish to report the matter to Police but do seek support from services. The Hub will seek to enhance the level of confidence that victims have in the constabulary however there must remain the ability for a victim to access services without contacting the police. It is envisaged that Victim Support will, in line with their charter, have a key role in maintaining this provision.

Local Commissioning - The OPCC has published its commissioning intentions for services that will support the Hub. This is based on current and forecasted needs stemming from the 2012 Victim and Offender Needs Assessment. Some services are already in place, some will need to be developed further over time. It is right to anticipate that there will be gaps in service provision that will only be identified as a consequence of the enhanced assessment of need that the Hub will provide. Such gaps will need to be evaluated and separately commissioned / co-commissioned by the OPCC and partners through the Cambridgeshire Criminal Justice Board Victim and Witnesses Sub-Group. It is also anticipated that some services may be commissioned across OPCC boundaries through the Eastern Region Victims' Commissioning Group.

Regional Transition: As outlined in our original pilot application, Cambridgeshire are working proactively with their regional colleagues to ensure shared learning and sustainability of Victim Support services for the rest of the region.

8 Recommendation

8.1 The Board agree the paper as a basis of the submission to the Ministry of Justice confirming Cambridgeshire's intention to move out of Ministry of Justice Victim Support contract from October 1, 2014 to become an 'early adopter' providing Victim Referral Mechanisms through a Victims' Hub. It is recognised to make this move support is required from the MoJ to:

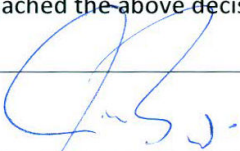
- Ensure any calls to Victim Support are appropriately responded to or redirected to local services.
- Maintain existing arrangements with Victim Support to meet the needs of Action Fraud and British Transport Police victims who reside in Cambridgeshire.
- Work with other hubs to ensure secure communication mechanisms either through Victim Support or existing Police networks
- Promote negotiations between Victim Support and Cambridgeshire OPCC to enable existing Victim Support volunteers to integrate with the hub.



Cambridgeshire
Police & Crime
Commissioner

CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2014-005	
Subject	S22A Regional Disaster Victim Identification Unit
Decision	To approve the signature of the reviewed and updated Section 22A agreement relating to the collaboration between Bedfordshire Police, Cambridgeshire Constabulary, Essex Police, Hertfordshire Constabulary, Norfolk Constabulary and Suffolk Constabulary of the Regional Disaster Victim Identification Unit.
Decision Summary	<p>The Section 22A agreement of the Regional DVI was originally signed in September 2012 and was reviewed and updated in October 2013.</p> <p>The Chief Constables of Bedfordshire, Cambridgeshire, Essex, Hertfordshire, Norfolk and Suffolk Constabularies (The Chief Constables) wish to collaborate in the provision of a Regional Disaster Victim Identification (DVI) capability to be managed by a Regional DVI Co-ordinator. The objective is to provide a more effective and efficient DVI provision for the Constabularies.</p> <p>There have been some minor alterations within the document which brings it up to date following the move from Police Authorities to Police and Crime Commissioners.</p>

Contact Officer	Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: dorothy.gregson@cambs.pnn.police.uk
Background Papers	Section 22a Collaboration of the Regional Disaster Victim Identification Unit – BCB of 27 February 2014. Eastern Regions Minutes of 15 January 2014

Sir Graham Bright, Cambridgeshire Police and Crime Commissioner	
I confirm that I have reached the above decision after consideration of the facts above.	
Signature	 Date 27.2.14



Cambridgeshire
Police & Crime
Commissioner

To: Business Coordination Board

From: Chief Executive

Date: 27 February 2014

S22A COLLABORATION OF THE REGIONAL DISASTER VICTIM IDENTIFICATION UNIT

1. Purpose

1.1 To approve the signature of the reviewed and updated Section 22A agreement relating to the collaboration between Bedfordshire Police, Cambridgeshire Constabulary, Essex Police, Hertfordshire Constabulary, Norfolk Constabulary and Suffolk Constabulary of the Regional Disaster Victim Identification Unit.

2. Recommendation

2.1 The Board is invited to approve the signing of the reviewed and updated S22A collaborative agreement on Regional Disaster Victim Identification (DVI).

3. Background

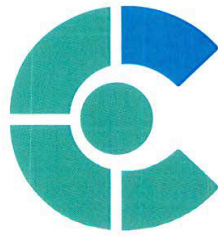
3.1 The Section 22A agreement of the Regional DVI was originally signed in September 2012 and was reviewed and updated in October 2013.

3.2 At the Eastern Regions meeting of 15 January 2014 the Chief Constables and PCC's were presented with an update of the Regional DVI activity over the past year outlining the work that had been undertaken and the future challenges faced.

- 3.3 The Chief Constables of Bedfordshire, Cambridgeshire, Essex, Hertfordshire, Norfolk and Suffolk Constabularies (The Chief Constables) wish to collaborate in the provision of a Regional Disaster Victim Identification (DVI) capability to be managed by a Regional DVI Co-ordinator. The objective is to provide a more effective and efficient DVI provision for the Constabularies.
- 3.4 Cambridgeshire's contribution to the running of the collaborated unit is £15k.
- 3.5 There have been some minor alterations within the document which brings it up to date following the move from Police Authorities to Police and Crime Commissioners.

4. Recommendation

- 4.1 The Board is invited to approve the signing of the reviewed and updated S22A collaborative agreement on Regional DVI.



Cambridgeshire
Police & Crime
Commissioner

CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2014-006	
Subject	Transfer Order 2 Staff Transfer Scheme
Decision	To approve the final staff transfer scheme for submission to the Home Secretary for final approval.
Decision Summary	Approval for the submitted scheme was received in principle from the Home Secretary in a letter dated 6th December 2013. The final transfer scheme takes into account all the locally adopted and the original Home Office principles and it transfers only staff, not any other assets or liabilities.

Contact Officer	Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: dorothy.gregson@cambs.pnn.police.uk
Background Papers	Transfer Order 2 Staff Transfer Scheme – BCB 27 February 2014 Letter from the Home Secretary confirming support dated 6 December 2013

Sir Graham Bright, Cambridgeshire Police and Crime Commissioner	
I confirm that I have reached the above decision after consideration of the facts above.	
Signature	Date 27.2.14



Cambridgeshire
Police & Crime
Commissioner

To: Business Coordination Board

From: Chief Executive

Date: 27 February 2014

Transfer Order 2 Staff Transfer Scheme

5. Background

- 5.1 On the 27 March 2013 the Home Secretary directed Police and Crime Commissioners to submit a scheme to transfer staff to the employment of the Chief Constable under the Police Reform and Social Responsibility Act 2011 by the 16th September.
- 5.2 Approval for the submitted scheme was received in principle from the Home Secretary in a letter dated 6th December 2013, together with a checklist for all such schemes. The definitive transfer scheme is required by 3 March 2014, which will be subject to final approval by the Home Secretary.
- 5.3 The Home Secretary does not intend to re-examine the substance of the transfer plans at that point, and officials will merely check that the necessary formalities have been complied with. Given the approval in principle the Home Secretary stated that she will not accept revisions which fundamentally and substantially alter the transfer plan.

6. Final Transfer Scheme

- 6.1 The final transfer scheme takes into account all the locally adopted and the original Home Office principles and it transfers only staff, not any other assets or liabilities.

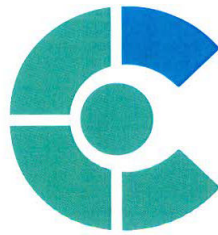
- 6.2 All staff to which the transfer applies have been sent a letter notifying them of this administrative transfer.
- 6.3 The proposed Staff Transfer Scheme is based upon the template provided by the Home Office together with their technical guidance.
- 6.4 At the next BCB there will be a further paper on Transfer Order 2 which will detail the arrangements in respect of the use of a single set of policies by the two corporations sole. There will also be reference in that paper to the existing arrangements for access to services comprising amongst other things, finance, human resources, procurement, performance management, consultation, collaboration and ICT in accordance with Section 2 (5) of The Police Reform and Social Responsibility Act 2011.

7. Recommendation

- 3.1 To approve the final Staff Transfer Scheme for submission to the Home Secretary for final approval.

BIBLIOGRAPHY

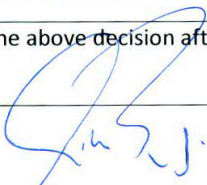
Source Document (s)	Contact Officer	Location
Letter of approval from Home Secretary dated 6 December 2013. Staff Transfer Scheme	Dr Dorothy Gregson Chief Executive	Cambridgeshire Police & Crime Commissioner, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA



Cambridgeshire
Police & Crime
Commissioner

CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2014-007	
Subject	Providing support for victims in Cambridgeshire
Decision	To progress the work detailed in the OPCC's Victims Referral and Support Services Commissioning Intentions by awarding grants in accordance with the Ministry of Justice grant conditions.
Decision Summary	<p>Decision Notice CPCC 2013-27 in December 2013 indicated the OPCC's intention to accept the Ministry of Justice £290k grant to:</p> <ul style="list-style-type: none">• build capacity and capability of potential providers of services for victims (including the potential providers of restorative justice services) from the Voluntary, Community and Social Enterprise (VCSE) sector;• prepare for local commissioning• commission restorative justice service• pay for any associated costs that may arise in the process of preparing to commission local victims support services. <p>The attached document details the grant awards made in accordance with this terms and conditions, in line with the commissioning intentions which in turn were drafted based on the county's inter-agency agreed Strategic Vision of Support for Victims in Cambridgeshire.</p>

Contact Officer	Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: dorothy.gregson@cambs.pnn.police.uk
Background Papers	Strategic Vision of Support for Victims in Cambridgeshire – BCB 22 January 2014 Providing Support for Victims in Cambridgeshire – BCB – 27 February 2014

Sir Graham Bright, Cambridgeshire Police and Crime Commissioner	
I confirm that I have reached the above decision after consideration of the facts above.	
Signature	 Date 27.2.14



Cambridgeshire
Police & Crime
Commissioner

To: Business Coordination Board

From: Chief Executive

Date: 27 February 2014

PROVIDING SUPPORT FOR VICTIMS IN CAMBRIDGESHIRE

8. Purpose

8.1 To inform the Board on the progress of the work to build Restorative Justice (RJ) capacity; build capacity and capability of wider Voluntary, Community and Social Enterprise (VCSE) providers to enable them to prepare and deliver local commissioning.

9. Recommendation

9.1 The Board to note the progression of work to date as outlined in the draft commissioning intentions presented at January 22 Business Coordination Board (BCB) meeting, which was informed by the Strategic Vision for Support for Victims in Cambridgeshire.

10. Capacity and capability building in Cambridgeshire

10.1 From October 2014 Police and Crime Commissioners will be responsible for commissioning the majority of emotional and practical support services for victims of crime locally. Specific support services will be targeted at those most in need.

- 10.2 In November 2013 the Office of the Police and Crime Commissioner (OPCC) was informed that they would be receiving £299k to build RJ capacity, build capacity and capability of the wider VCSE providers in advance of local commissioning and for preparation of local commissioning.
- 10.3 Cambridgeshire had previously signalled its intentions to become one of eight areas to pilot the provision of the local referral services through a constabulary-based Victims' Hub. The detail of which is contained within a separate paper to this Board.
- 10.4 The evidence-based Draft Commissioning Intentions (supported by the inter-agency Cambridgeshire Criminal Justice Board (CCJB) and Victim and Witnesses Group) for allocating the £299k funding was shared with the BCB in January and agreed as the correct direction of travel.
- 10.5 At this early stage in the Victims' Commissioning process the MoJ agreed to allow OPCCs to grant monies to recipients. It was recognised that the majority of the allocations are not only below the threshold for tendering but are for short-term non-recurrent capacity building. Therefore with the exception of the Restorative Justice Research and Audit (3 quotes to be sought) and Cambridgeshire Constabulary the funding will be granted due to either being below the relevant thresholds or being existing specialist services.
- 10.6 **Current intended spends in line with Commissioning Intentions**

Recipient	Award	Rationale
Cambridgeshire Constabulary	£100k	Development of Victim Hub to act as a six-month local referral pilot. This will include: funding a project manager post and developing a virtual resource centre for victims of crime.
Cambridge Rape Crisis Peterborough Rape Crisis	£35k	Joint funding to build capacity and capability in areas of need.
Drug Link (VCSE)	£30k	One off set up costs for Alcohol Diversion Scheme
Cambridgeshire County Council	£25k	Expertise and resources provided to enable effective commissioning.
Cambridgeshire County Council Research Team	£5k £5k	Research to better understand the rate of victimisation in Cambridgeshire to enable effective strategies to be put in place to reduce the number of victims. Research to better understand why some people choose not to report crime.
Cambridgeshire YOS	£10k	Accelerate roll out of, and build RJ

		capacity, in Cambridgeshire schools
Peterborough YOS	£10k	Build RJ capacity in Peterborough
Women's Aid Cambridge	£10k	Work to support capacity and capability of potential providers of services to enable the victims of most serious crime to cope and recover.
Peterborough Neighbourhood Watch	£2.5k	Development of local scheme and training of local co-ordinators to provide community-level support
OPCC	£5k	To set up and run a Provider Forum To carry out intensive Victim Engagement work to prepare for future commissioning
Restorative Justice Research and Audit	£18k	Research work to understand the impact of Restorative Justice Interventions on victims to inform future commissioning.
Regional Co-Ordination	£10k	Establish a collaboration agreement co-ordination post
	£265.5k	Total current proposed spend
Capability and Capacity Projects in development	£34k	
Total Victims and Restorative Justice funding	£299.5k	

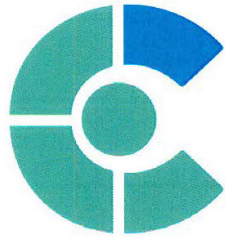
10.7 Work to finalise the spend of the full allocation is ongoing and it is expected the final details will be brought to the March BCB. This work is likely to include capacity and capability building of VCSE to support trafficked people and repeat victims.

11. Recommendation

11.1 The Board to note the progression of work to date as outlined in the draft commissioning intentions presented at January 22 Business Coordination Board meeting, which was informed by the Strategic Vision for Support for Victims in Cambridgeshire.

BIBLIOGRAPHY

Source Document (s)	Contact Officer	Location
Draft Commissioning Intentions Strategic vision of support for victims in Cambridgeshire	Nicky Phillipson Interim Strategic Advisor	Cambridgeshire Police & Crime Commissioner, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA



Cambridgeshire
Police & Crime
Commissioner

CAMBRIDGESHIRE POLICE AND CRIME COMMISSIONER DECISION RECORD – CPCC 2014-008	
Subject	Programme Metis - Mobile Working Solutions
Decision	Approve the funding of £339k from the Police Innovation fund for the next wave of device deployment.
Decision Summary	Approval is sought to purchase devices and equipment for mobile working solutions at a cost of £139k and the installation of Wi-Fi enablement across the police estate at a cost of £200k. The above will enable next wave of the mobile working solutions to progress.
Contact Officer	Dorothy Gregson, Chief Executive Tel: 0300 333 3456 Email: dorothy.gregson@cambs.pnn.police.uk
Background Papers	27/2/14 - Business Coordination Board Agenda item 20 - Programme Metis Working Solutions update

Sir Graham Bright, Cambridgeshire Police and Crime Commissioner	
I confirm that I have reached the above decision after consideration of the facts above.	
Signature	Date 27.2.14